

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY  
Permit and Review Fee Ordinance  
*Ordinance No. 2014-\_\_\_\_\_***

**AN ORDINANCE ESTABLISHING DEVELOPMENT PERMIT AND REVIEW FEES FOR PROJECTS IN SANTA FE COUNTY, NEW MEXICO; AND REPEALING ORDINANCE NO. 2008-12 AND SECTION 9.A (FEE TABLE) OF ORDINANCE NO. 2010-6 (MOTION PICTURE AND TELEVISION PRODUCTIONS)**

**BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF SANTA FE COUNTY:**

**ARTICLE I. GENERAL PROVISIONS**

**SECTION 1. SHORT TITLE.**

Articles I to III herein may be cited as “The Fee Ordinance of Santa Fe County”

**SECTION 2. APPLICABILITY**

This Ordinance applies to any application for a Development Permit under the Santa Fe County Sustainable Land Development Code (“SLDC”), as amended.

**ARTICLE II. APPLICATION, RECORDS AND REQUIREMENTS**

**SECTION 1. APPLICATIONS.**

All development within Santa Fe County requires a Development Permit and the payment of a non-refundable application fee except where otherwise indicated. All Development Permits require the completion and approval of a Development Permit Application (“Application”). An Application shall be completed according to the requirements in the SLDC and submitted to the Building and Development Services Division for review and processing. The Building and Development Services Division shall submit these Applications to the appropriate County Departments for additional review as required.

**SECTION 2. RECORDS.**

A record of all permits shall be maintained by the Building and Development Services Division.

**SECTION 3. ISSUING PERMITS.**

Permits will not be considered issued until picked up from the Building and Development Services Division of Santa Fe County. Permits not issued within thirty (30) days of approval shall be deemed void; permits thus voided will require re-submittal of the application and repayment of fees.

## **ARTICLE III. APPLICATION FEES**

### **SECTION 1. FEE SCHEDULE**

The fee schedule is hereby attached as Exhibit "A".

### **SECTION 2. PAYMENT AND REFUNDS.**

Unless otherwise stated in the fee schedule, **fees are due at the time of application and are not refundable.** Any application received without payment of fees due will not be reviewed. If a particular Development requires more than one approval, the applicant shall pay the cumulative review fees for each review and approval sought.

### **SECTION 3. ADDITIONAL FEES FOR PROFESSIONAL SERVICES:**

The Building and Development Services Division may require information beyond that contained in the Application. In such instances, the Applicant may (i) provide the information requested at the Applicant's sole expense, (ii) pay an additional fee to cover the cost of the Department staff obtaining and reviewing the information, or (iii) withdraw the Application provided that no such withdrawal shall be entitled to a refund of fees. In addition, some Applications may require specialized reviews by outside sources, the cost of which shall be paid by the Applicant in advance.

**PASSED, APPROVED AND ADOPTED, on this \_\_\_\_\_ day of \_\_\_\_\_, 2014.**

**THE BOARD OF COUNTY COMMISSIONERS  
OF SANTA FE COUNTY**

By: \_\_\_\_\_  
**DANIEL W. MAYFIELD, Chairperson**

**ATTEST:**

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**GERALDINE SALAZAR, County Clerk**

**APPROVED AS TO FORM:**

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**GREGORY S. SHAFFER, County Attorney**